

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR Employee Name 5073
Job Title IT Director/HIPAA Security Officer
Effective Date 3/9/2026

Hire

Full-time Part-time Temporary Hourly Salaried

Position New Position
 Or Replacement If so, whom?

Rate of Pay \$

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position To Position
Rate of Pay \$ Rate of Pay \$ 4363.10

Termination

- Death
- Dismissed
- Resigned
- Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham Email Address greg@madison-co.com

Needed Items

- Desktop PC
- Printer
- Scanner

Email

- No Email Account
- Only Email
- Email and MS Office

AS/400 Access
Current User to Duplicate

Door Access
User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR Employee Name 1745
Job Title HR Director/HIPAA Contact Person
Effective Date 3/9/2026

Hire

Full-time Part-time Temporary Hourly Salaried
Position New Position
 Or Replacement If so, whom?
Rate of Pay \$ 4220.30

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position To Position
Rate of Pay \$ Rate of Pay \$

Termination

- Death
- Dismissed
- Resigned
- Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham Email Address greg@madison-co.com

Needed Items

- Desktop PC
- Printer
- Scanner
- Email
 - No Email Account
 - Only Email
 - Email and MS Office
- AS/400 Access
 - Current User to Duplicate
- Door Access
 - User Access to Duplicate

